



Job Title: Pre-School Assistant (lunch cover)

Employer: Branston Little Pickles Pre-School

Location: C/o Branston C of E Infant School, Beech Road, Branston, Lincoln, LN4 1PR

Reports to: Pre-School Manager

Responsible for: No staff report to this position

Purpose of Job:

To provide invaluable support to the Pre-School team, guided by the Pre-School Manager, ensuring the delivery of safe, nurturing, and high-quality education and care for younger children.

Main Duties:

1. Supervise children in both indoor and outdoor environments.
2. Assist with lunchtime activities, including setup and cleanup.
3. Support key persons in educational activities and maintain effective communication with parents/carers.
4. Promptly report any concerns regarding children, parents, or equipment safety to the Pre-School Manager, while maintaining confidentiality.
5. Provide teaching and appropriate levels of support and stimulation to children.
6. Attend staff meetings to contribute to the team's collaborative efforts.
7. Participate in in-service training courses and meetings as required.
8. Uphold confidentiality as per pre-school policies and procedures.
9. Fulfill other reasonable duties as directed by the Pre-School Manager in alignment with the pre-school's objectives.

NB: This position is exempt from the Rehabilitation of Offenders Act 1974. Applicants are required to disclose any convictions and orders.

Person Specification:

Essential Criteria:

1. Eagerness to learn and grow in the role.
2. Prior experience working with young children.
3. Basic understanding of the Early Years Foundation Stage (EYFS).
4. Dedication to promoting equal opportunities.
5. Passion for supporting young children and their families.

6. Friendly demeanour with a flexible approach to work.
7. Physically and mentally suited to the responsibilities of caring for children.

Desirable Criteria:

1. Level 2 or above childcare qualification (or equivalent qualification)
2. Paediatric first aid
3. Safeguarding training
4. Food handling