**Strictly Confidential**

**Branston Little Pickles Pre School Committee Meeting Minutes – 28th November – 7.30pm**

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| **Agenda Item** | **Key Points Discussed** | **Actions** |
| Attendance (At setting & Zoom) | Holly, Jodie, Kate, Elizabeth, Sarah, Alison, Michelle, Keeley, Mrs Shaw and Mrs Cook  |  |
| 1. Apologies
 | Dan & Melissa  |  |
| 1. AGM
 | Chairs Note* Introduced the room
* Update on changes and challenges and took opportunity to formally thank the team and those on the committee who have taken time to support the setting.
* Update on the changes in the settings, with all the new and improved aspects that have been done over the last year.
* Update on the changes within the committee - new members and old leaving.
* Improvements with staff training and an update on staff.
* Update with BP – changes with staff and improvements on the site.
* A big thank you for the support from local companies.
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|  | Treasurer’s report* Increase in utility, food and the hike in the national living wage a price increase was agreed for families for 2022/2023.
* Thanked everyone for their understanding.
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|  | Financial Report* Bank Balance: £30,341.75
* Fundraising: small fundraisers returned with bigger projects planned moving forward.
* 2022 income 176,396 compared to previous year £130,977. Expenditure £170,277 compared to £142,697. Net Income of £6,119.
* Staff costs £122,988 of which approx. £4,400 were pension costs.
* Spending: snack, rejuvenation of the under canopy area (previous manager) and resources for both preschool and the before and after school club.
* Focus remains on building the savings back up to ensure we are fit for the future in costs and unexpected costs. Reserves to be around £35,000.
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|  | Re-Election of the trustees* Chair – I would like to propose Holly as Chair, Alison seconded
* Trustee - Alison
* Trustee - Dan
* Trustee – Sarah
* Trustee – Elizabeth
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| 6. | Election of new committee members:* Melissa MacDonald
* Michelle Margrett
* Keeley Cook
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| Meeting closed | 20:20 |  |
| Date of next meeting | TBB 2024 |  |